



# COUNTY OF SAN MATEO PLANNING AND BUILDING

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## NOTICE OF PRE-APPLICATION WORKSHOP

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A public workshop to review and take public comment on the proposed replacement fire station located at the existing Menlo Park Fire Protection District Station 4 site.

**Project Description:** Menlo Park Fire Protection District is proposing to: (1) merge the existing 22,433 sq. ft. fire station parcel (APN: 074-036-240) with the adjacent residential 6,000 sq. ft. parcel (APN: 074-036-220), resulting in an approximate 28,433 sq. ft. parcel; (2) demolish the existing 4,020 sq. ft. single-story fire station and existing 2,050 sq. ft. residence; and (3) construct a new 13,200 sq. ft. two-story fire station on the merged parcel. The new station will include three apparatus bays, offices, conference room, crew dorms, crew restrooms, kitchen, dining area, day rooms, workshop, fitness, and storage rooms. The development will include the removal of 11 trees for the expanded building footprint, perimeter fencing, an emergency generator, fueling tank, trash enclosure, parking, and new landscaping. The site will also house an existing fire district owned con-ex container for emergency supplies. All fire engines will continue to exit the station onto Alameda de las Pulgas.

The meeting details are as follows:

**Meeting Date:** Wednesday, May 15, 2019  
**Meeting Time:** 6:00 p.m. – 7:30 p.m.  
**Meeting Location:** Menlo Park Fire Dept. - Station No. 4  
Apparatus Bay  
3322 Alameda de las Pulgas  
Menlo Park, CA 94025

**Project File Number:** PRE 2019-00013

**Parcel Numbers:** 074-036-240, -220

**Project Location:** 3322 Alameda de las Pulgas  
West Menlo Park, CA 94025

**Project Applicant:** John Hitchcock  
Menlo Park Fire Protection District  
170 Middlefield Road  
Menlo Park, CA 94025

**Property Owner:** Menlo Park Fire Protection District  
300 Middlefield Road  
Menlo Park, CA 94025

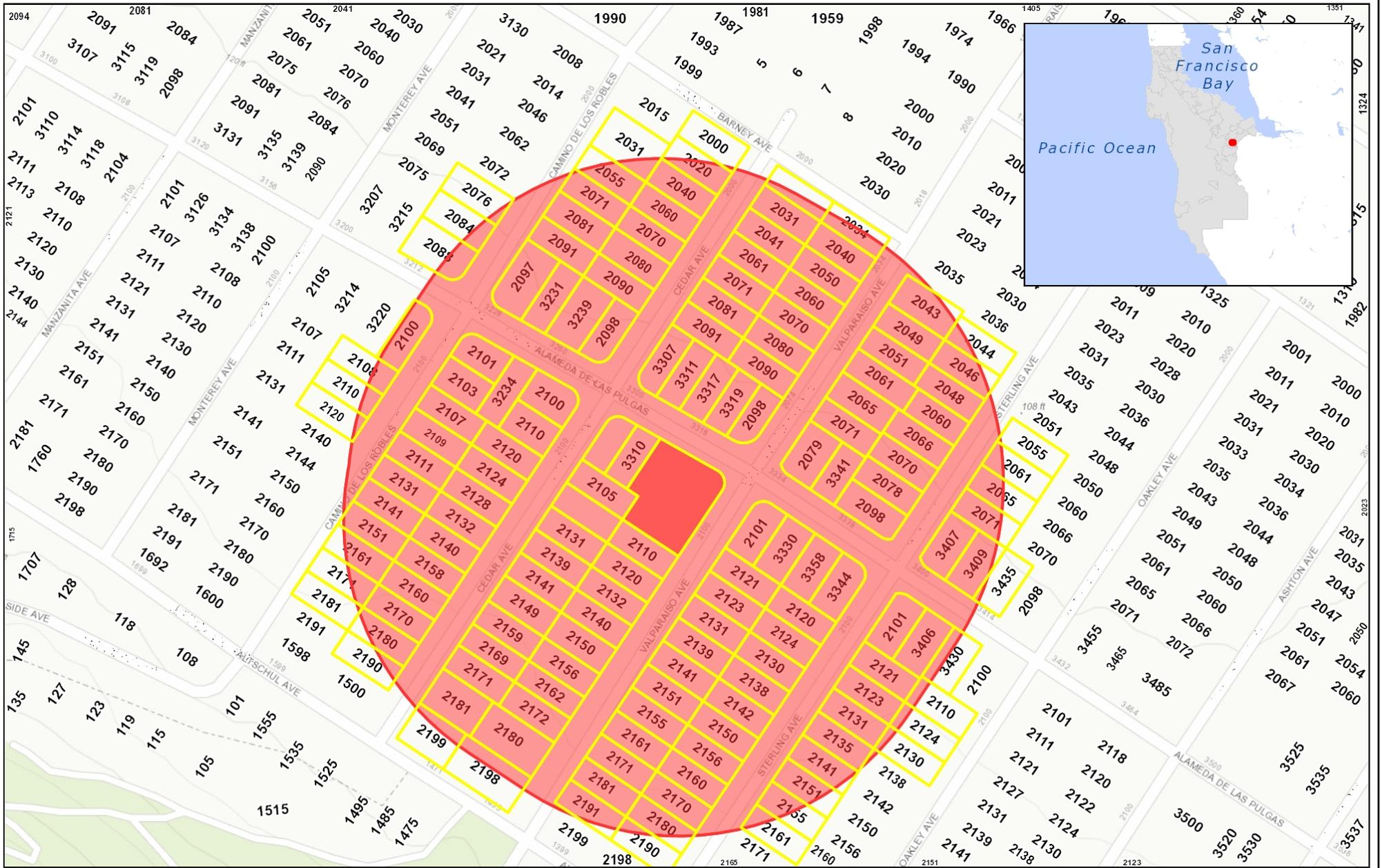
**Webpage:** <https://planning.smcgov.org/events/pre-application-workshop-menlo-park-fire-station-no-4>

**Purpose of Workshop:** In January 1999, the Board of Supervisors adopted new Zoning Regulation requirements for a Public Workshop to be held for major development projects. The purpose of the Public Workshop is to provide for and foster early public involvement and input and, to the extent feasible, resolve potential issues before the project advances significantly in the County's formal review process. The Public Workshop does not constitute a project permit submittal, thus, no decisions are made on the development at this stage.

**Applicable Regulations, Review, and Approvals Required:** This development proposal requires a Use Permit. After the workshop and consideration of the comments submitted, the applicant may revise their project, if they so desire, prior to formal permit submittal. At the time of formal project submittal, the Planning Department will review the project for General Plan and Zoning Regulations conformance in addition to environmental review.

Following the environmental review, the Planning Commission will consider the proposal at a noticed public hearing.

For Further Information: If you have any questions regarding the Public Workshop or project, please contact Bryan Albini, Project Planner, Telephone: 650/363-1807, or E-mail: [balbini@smcgov.org](mailto:balbini@smcgov.org).



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